

Biblical Promises

John 14:25:26 "I am the resurrection and the life. He who believed in me will live, even through he dies; and whoever lives and believes in me will never die.

2 Corinthians 5:1 "Now we know that is the earthly ten we live in is destroyed, we have a building from God, an eternal house in heaven, not built by human hands."

Luke 23:43 "I tell you the truth, today you will be with me in paradise."

Matthew 25:34 "Come you who are blessed by My Father, take your inheritance, the kingdom prepared for you since the creation of the world."

For further questions regarding Funeral or Memorial Services at The Heights, please contact:

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Funeral and Memorial Services at The Heights - Planning Resource

Funeral and Memorial Services at The Heights are to honor the memory and celebrate the life of your loved one. God is praised not only for what He has done and how He has used that life, but also for salvation and the inheritance of eternal life with our Savior.

Our services are personal, focusing on the legacy and blessing of the deceased.

John 11:25-26 - I am the resurrection and the life. He who believes in me will live, even though he dies; and whoever lives and believes in me will never die. | Psalm 23:6 - And I will dwell in the house of the Lord forever. | John 14 - Don't worry...In my Father's house there are many rooms. I'm going there to prepare a place for you and I'm

so that you may be with me. | 2 Corinthians 4:18 - So we fix our eyes not on what is seen, but on what is unseen. For what is seen is temporary, but what is unseen is eternal. | 2 Corinthians 5:1 - Now we know that is the earthly tent we live in is destroyed, we have a building from God, an eternal house in heaven, not built by human hands. | Luke 23:43 - I tell you the truth, today you will be with me in paradise. | Revelation 21:4 - He will wipe every tear from their eyes. There will be no more death or mourning or crying or pain. | John 11:25-26 - I am the resurrection and the life. He who believes in me

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Service Options

- Services may be held Monday—Thursday, between 8:30 am to 5:00 pm. We may be able to provide support for services at other locations on Friday and Saturday.
- Funerals are held when a body is present. Memorial Services are held when there is not a body present.
- Services will be held in the Chapel. The chapel will seat 350. There are no building usage fees for the Chapel for Heights members. Non-Heights members will be charged a \$400 fee for the Chapel.
- Services in the Worship Center (when requested and available) will be subject to all charges to cover costs (approximately \$1000).
- Members may request a specific Heights minister to officiate, or the Pastoral Care Minister will officiate. All ministers from outside of The Heights must ascribe to our Statement of Faith as outlined on our website at <http://theheights.org/about/what-we-believe/>.
- Funeral and Memorial Services are scheduled based on facility and staff availability. Services are not available on Fridays, Saturdays and Sundays due to weddings, regular services, and staffing conflicts.

Staffing Expenses

There are fees related to Heights personnel who serve during a service:

Pianist	\$125
Musician	\$125
Sound Technician	\$125

Payment is due on the day of the service, and should be given to the Pastoral Care Minister. Checks should be made payable to The Heights, who will then pay the individuals. Ministerial Honorariums are at your

Planning the Service

The minister that is leading the service will need to meet with the family members to plan the service. This is a time for prayer and to organize the service, to share stories and favorite memories of your loved one, their legacy and blessings, important dates, and important events. If your loved one has left instructions for the service, share these at this time.

In addition, there are several required items that we will need as soon as possible to prepare the service and the program.

- The funeral home you are using
- A good picture (preferably digital)
- Hymns or music selections to be shared at the service
- Favorite Scriptures
- Names of Pall Bearers if appropriate
- A list of relatives (survivors)
- A Guest Registry
- The name and contact information for any Memorial Donations.

Music and Media

When a loved one dies, people often find themselves at a loss for words. Music can minister to us with meaning and feeling that words alone cannot. It is natural that the church involves music during the service designed to remember and celebrate the life of your loved one.

All music selections should give glory to God and witness to our hope in Jesus Christ. Hymns can be used as congregational singing or as solos. The Heights can assist you in finding soloists. A grand piano is utilized in the Chapel. The Worship Center utilizes an electric keyboard.

Video or multi-media presentation must be received, pre-viewed, and approved by the pastor or Care Office twenty-four hours before the service. The most reliable way to provide video content is a playable movie provided on a flash drive or email to our Media Department via Dropbox (rmclaughlin@theheights.org). We recommend that videos that run during the service should not run longer than 5-7 minutes. Longer videos can be run on a loop and can be set up to begin about 15 minutes before the service begins, as guests arrive.

Typical Order of Service

These elements are only a starting point. Services will be planned and customized to reflect your wishes to honor your loved one.

Prelude or Video Memorial
Welcome, Scripture and Prayer
Worship
Eulogy or Remembrances
Worship
Message
Worship or Congregational Music
Benediction

Creating a Obituary or Bibliography

Most families like to include an Obituary or Biographical story for the program. This may include the following information:

- Date and place of birth
- Date and place of death
- Grew up in...
- Schools attended
- Educational achievements
- Marriage information
- Profession of Faith (approximate date and place)
- Special Accomplishments
- Occupation(s)
- One word/phrase description
- Loved...
- Favorite things to do